

# MINISTRY OF LABOUR, SOCIAL SOLIDARITY AND FAMILY

## MANAGING AUTHORITY FOR SECTORIAL OPERATIONAL PROGRAMME HUMAN RESOURCE DEVELOPMENT

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Ref:

Regarding the Phare 2004/016-772.04.02 Grant Scheme „Promoting Human Capital”, the changed  
*Answers to applicant’s questions*

### I. The common answer for the questions no.70, 77, 100, 102, 150, and 175:

- According to the Guidelines for grant applicants „Promoting Human Capital”, Budget line PHARE 2004/016-772.04.02, Reference: 01, point 2.1 *Eligibility of applicants: who may apply*, page 8: “the applicant or partner should have an office located in the region where the application is submitted”.
- In this respect, we propose the following common answer according to the Romanian legal framework stipulations:

1. The applicant or partner should have an office (the head office or a branch with legal personality) located in the region where the application is submitted.

2. The Guidelines provisions point 2.1.3, pages 13, stipulates: “An applicant **may** submit more than one proposal under this call for proposals. An applicant **may not** be awarded more than one grant under this call for proposals.”

3. According to the above mentioned provisions, an applicant to which a grant is awarded should be an entity with legal personality which is entitled to sign a contract.

As a conclusion, both aspects should take into consideration by the applicants in a project submission.

### II. The complete answer for the Question no. 70:

- See the Annex B chapter 1.1, regarding the salaries;
- See the Annex B chapter 5.7, regarding the purchasing made from a third supplier;
- The expenses with the trainers accommodation are included in the Annex B „perdiem”;
- The expenses with the trainers’ transport are included in Annex B at point 2.2 „local transport” if they refer to the transport from the resident location of the trainer to the project development location; for transport in the region, the gas is included at point 4.1;
- Yes, the materials multiplied internally are included in Annex B at point 6.2;
- Yes, the respective expenses are included in Annex B at point 5.7; the expenses with the promotion are included at point 5.7; the expenses with the promotions incurred outside the conferences (permanent billboards) are included at point 5.8.

### III. The answer for the Question no 83:

No, the partner can’t issue invoices and send them to the applicant.

### IV. The answer for the Question no 84:

1. We cannot answer unless you clearly specify the object of activities of the two societies; according to the applicant’s guideline 2004, point 2.1.3 *Eligibility of projects: the projects for which an application can be made*, the actions targeting employees in the following sectors, namely: „public administration and defence” – cannot be financed under this grant scheme.

2. Also, according with the same point 2.1.3, there cannot be financed the actions targeting the employees from the sector „health and social assistance”. The eligible activity mentioned at Type of action, page 10 refers to another field, namely „health and safety at work”. In this context neither the public health sector, nor the private surgery are eligible under this grant scheme.